

# Implementing provisions on the award of development grants from the “University of St.Gallen Publications Fund”

of 1 February 2016

Based on Section 1 (2) of the “Regulations on the award of research funds by the Research Committee of the University of St.Gallen” of 8 December 2015, the Research Committee of the University of St.Gallen herewith passes the following implementing provisions:

## Section 1 Subject

<sup>1</sup> This decree regulates the awarding of development grants from the “Publications Fund of the University of St.Gallen” for first publication of research results through the Research Committee. By way of supplementing provisions<sup>1</sup> these implementing provisions also apply to the Dr. Albert Bühler-Reindl Fund.

## Section 2 Entitlement to apply

<sup>1</sup> Both the author and the publisher of the work will be eligible to apply if they are at the time of application submission and/or at the time of creation of the work employed by the University of St.Gallen in the position of full professor, permanent lecturer, associate professor or assistant professor.

<sup>2</sup> In the case of works authored or published by more than one person at least one third of the authors should be employed by the University of St.Gallen, of which at least one person should be employed in the position of full professor, permanent lecturer, associate professor or assistant professor.

## Section 3 Requirements with regard to the publication

<sup>1</sup> The publisher or academic journal has accepted the publication.

<sup>2</sup> No advance payments and remuneration are paid to the authors by the publisher.

## Section 4 Eligible costs

<sup>1</sup> All or part of the production costs incurred in connection with the publication may be funded.

<sup>2</sup> Development grants may be awarded for the additional costs associated with open access which are charged by the publishers. In this case, the Open Access Policy of the University of St.Gallen<sup>2</sup> applies.

<sup>3</sup> Costs below a de minimis limit of CHF 1,000 are not eligible for funding.

<sup>4</sup> Development grants are awarded up to a maximum of CHF 10,000, or CHF 3,000 for open access publications.

## Section 5 Application

<sup>1</sup> Applications may be submitted at any time but at the latest by the submission deadline of the Research Committee meeting, which shall directly follow confirmation of the publisher's confirmation to publish.

<sup>2</sup> Applications must be sent to [research@unisg.ch](mailto:research@unisg.ch) and include the following documentation:

- Application form
- Confirmation of publication by the publisher
- If available, the publisher's invoice (issued to the applicant's work address)

## Section 6 Assessment

<sup>1</sup> The following criteria are applied in the academic assessment:

- Academic quality of the publication
- Positive effect of the publication in terms of increasing the reputation of the University of St.Gallen in academia, industry and society
- Cost efficiency

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<sup>1</sup> Cf. Section IV (2) of the Dr. Albert Bühler-Reindl Fund Regulations of 15 March 1978.

<sup>2</sup> Passed by the Senate of the University of St. Gallen on 15 December 2008 based on the policy decision of the Senate of 12 November 2007.

### **Section 7 Grant payment**

The publisher's contact person will be the applicant. He or she may assume the costs initially and invoice them to the Research Committee Office, or forward the publisher's invoice directly to the Research Committee Office. Following award of the grant by the Research Commission the actual costs of the publication (up to the amount granted) will be reimbursed.

### **Section 8 Obligations of the beneficiaries**

<sup>1</sup> The award of a grant obliges the researchers to comply with duties of information, depositing and reporting in accordance with the "Regulations on the award of research funds by the Research Committee of the University of St.Gallen"<sup>3</sup>. Open access publications should be deposited in full text where possible.

<sup>2</sup> In the case of book publications the researchers shall make one copy available to the library of the University of St.Gallen.

### **Section 9 Fund assets**

<sup>1</sup> The investment of funds and the administration of the fund's assets are the responsibility of the Administrative Director.

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<sup>3</sup> Based on the Senate Committee's Resolution of 8 December 2015.